

# CONTRACT APPROVAL FORM

(Contract Management Use only)

**CONTRACT TRACKING NO.**

CM1503

## CONTRACTOR INFORMATION

Name: Barnabas Center

Address: 11 South 11<sup>th</sup> Street Fernandina Beach, Florida 32034

City State Zip

Contractor's Administrator Name: Susan Holden-Dodge Title: Executive Director

Tel#: \_\_\_\_\_ Fax#: \_\_\_\_\_ Email: \_\_\_\_\_

## CONTRACT INFORMATION

Contract Name: Funding Agreement for Fiscal Year 09/10 for Barnabas Center

Contract Value: \$2,000

Brief Description: Funding agreement for Not for Profit Agency

Contract Dates 10/1/09 to 9/30/10 Status:  New  Renew  Amend#  WA/Task Order

How Procured:  Sole Source  Single Source  ITB  RFP  RFQ  Coop.  Other Prof. Services

### If Processing an Amendment:

Contract #: \_\_\_\_\_ Increase Amount of Existing Contract: \_\_\_\_\_ No Increase \_\_\_\_\_

New Contract Dates: \_\_\_\_\_ to \_\_\_\_\_ TOTAL OR AMENDMENT AMOUNT: \_\_\_\_\_

## APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- |    |  |                         |                         |
|----|--|-------------------------|-------------------------|
| 1. | _____                                      | _____                   | <u>01692564 - 58200</u> |
|    | Department Head Signature                  | Date                    | Funding Source/Acct #   |
| 2. | <u>Charlotte Young</u>                     | <u>11-23-09</u>         |                         |
|    | Contract Management                        | Date                    |                         |
| 3. | _____                                      | _____                   |                         |
|    | County Attorney (approved as to form only) | Date                    |                         |
| 4. | <u>Delby</u>                               | <u>11/18/09</u>         |                         |
|    | Office of Management & Budget              | Funds approved Date     |                         |
|    |  | <u>11 09/10 budget.</u> |                         |

Comments: \_\_\_\_\_

**COUNTY COORDINATOR - FINAL SIGNATURE APPROVAL**

[Signature] 11/25/09

Edward Sealover Date

RECEIVED  
 CONTRACT MANAGEMENT  
 09 NOV 25 4:11:26 PM '09

## RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

**FUNDING AGREEMENT FOR FISCAL YEAR 200-2010 FOR BARNABAS CENTER**

This agreement entered into this 9 day of November, 2009, by and between the **BOARD OF COUTNY COMMISSIONERS OF NASSAU COUNTY**, a political subdivision of the State of Florida, hereinafter referred to as COUNTY, and **BARNABAS CENTER**, 11 South 11<sup>th</sup> Street, Fernandina Beach, Florida, 32034, hereinafter referred to as CENTER.

**WHEREAS**, it is in the best interest of the citizens of Nassau County that the CENTER continue, and work with the economically deprived citizens of Nassau County, and

**WHEREAS**, the CENTER now maintains services for the economically deprived residents of Nassau County;

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. For the sum of \$2,000, which shall be paid in quarterly installments, during the months of November, February, May and August of the fiscal year, the CENTER does hereby agree to perform services that will benefit the residents of Nassau County. Appropriations necessary for the funding of this Agreement beyond 2010 shall be subject to the budget and appropriation by the Board of County Commissioners during the regular budget process. Said services to include but not be limited to the

following:

- a. Continuing the present level of services provided for the citizens of Nassau County.
2. Barnabas Center shall submit simultaneously to the County Coordinator and the Clerk an annual accounting acceptable to the Clerk on or before May 1<sup>st</sup> of each fiscal year in which Barnabas Center received funding from the County. Additionally, Barnabas Center shall make its books available for inspection by a designee of the County upon reasonable notice. Failure of Barnabas Center to provide the annual accounting record by the time specified shall result in the revocation of granting of further funds and reimbursement of funds distributed during the year for which no report was submitted.
3. All facilities, programs and services shall be compliant with the Florida Accessibility Code and the federal Americans with Disabilities Act (ADA). Failure to provide facilities, programs, and services that are compliant with both the Florida Accessibility Code and the federal Americans with Disabilities Act (ADA) shall be considered a breach of the contract.
4. The term of this agreement shall commence on October 1, 2009 and terminate on September 30, 2010.
5. This Agreement shall be amended in writing from time to time by mutual consent of parties.

IN WITNESS WHEREOF, the effective date of this Agreement shall be the date of its being signed by the Chair of the Board of County Commissioners of Nassau County, Florida this 25th day of November, 2009.

BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA

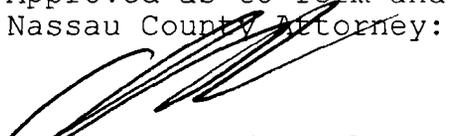


EDWARD SEALOVER  
ITS: COUNTY COORDINATOR (Designee)

~~ATTEST as to authenticity of  
Chairman's Signature:~~

~~JOHN A. CRAWFORD  
EX-OFFICIO CLERK~~

Approved as to form and legality by the  
Nassau County Attorney:



DAVID A. HALLMAN  
COUNTY ATTORNEY

[Signatures continue on next page]

BARNABAS CENTER

*Susan Holden Dodge*  
SUSAN HOLDEN-DODGE  
ITS: EXECUTIVE DIRECTOR

STATE OF FL

COUNTY OF Nassau

Before me personally appeared, Susan Holden-Dodge,  
who is personally known  or produced \_\_\_\_\_  
as identification, known to be the person described in and  
who executed the foregoing instrument, and acknowledged to  
and before me that he/~~she~~ executed said instrument for the  
purposes therein expressed.

WITNESS my hand and official seal, this 10<sup>th</sup> day of  
November, 2009.

*Penny Fender*  
\_\_\_\_\_  
Notary Signature

Notary-Public-State of Florida at large  
My Commission expires: 9-7-10

